

**Departmental Premium Parking Permit Application**

Year: 2018/2019 Department Name: \_\_\_\_\_  
 Dept #: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Phone ext: \_\_\_\_\_ Email: \_\_\_\_\_

***Acceptance and Use of a Parking Permit Acknowledges compliance with the terms and conditions of the University of Guelph Parking and Traffic Regulations.***

***Charges will not be processed until an agreed choice of Parking Locations has been determined and the permit issued. Previously premium permits were a two-part permit, this year we are moving to an one-part set up.***

***Permit application will not be processed until the Chair/Dean then your Vice President has authorized using Department Funding.***

**Coding**

<u>Qty</u>	<u>Fund</u>	<u>Unit</u>	<u>Grant</u>	<u>Project</u>	<u>Object</u>	<u>Amount</u>	<u>Auth</u> <u>Yes</u>	<u>Auth</u> <u>No</u>

Reason Requesting Permit (Floater/Departmental Van/Visitor Pass):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<u>Vehicle Lic</u> <u>Plate #</u>	<u>Make</u>	<u>Model</u>	<u>Colour</u>

**\*Departmental Authorization:** \_\_\_\_\_ / \_\_\_\_\_  
 (Dean/Chair Signature) (Dean/Chair Print)

**\*VP Authorization:** \_\_\_\_\_ / \_\_\_\_\_  
 (Vice President Signature) (Vice President Print Name)

**\* Both authorizations required to process this application.** Date: \_\_\_\_\_

***For Parking Office Use Only:*** UID #: \_\_\_\_\_  
 Date Entered: \_\_\_\_\_ Lot Assigned: \_\_\_\_\_  
 Permit #: (P) \_\_\_\_\_